

MINUTES

The Northwest Tennessee Development District Executive Committee and Northwest Tennessee Human Resource Agency Governing Board convened on June 21, 2024 at 10:00 a.m. at 124 Weldon Drive Martin, TN. The meeting was called to order at 10:00 by Chairman John Penn Ridgeway.

Chairman Ridgeway then asked Emily Payne to call the roll. The record shows the following members were present.

Mayor Joseph Butler – Carroll County

Mayor John Penn Ridgeway – Henry County

Mayor Mark Ward- Benton County

Mayor Gary Reasons-Crockett County

Mayor David Quick-Dyer County

Mayor Howell Todd-Clarksburg

Mayor Cindy McAdams-Greenfield

Rep. Tandy Darby

Mrs. Payne informed the chairman that a quorum was present.

First item on the agenda was the approval of the Board minutes from the March 22, 2024 meeting. Motion was made by Mayor Cindy McAdams to accept minutes. The motion was seconded by Mayor Joseph Butler. Motion passed unanimously.

Next item on the agenda was Congressman David Kustoff. Congressman Kustoff spoke about some of his plans for the 2024-2025 year.

Then there were program updates from some of the Department Directors. First Wanda Fuzzell, Director of Economic and Community Development, spoke about upcoming grants happening within the department. Next, Janet Moore, Transportation Director, spoke about how the Federal dollars that they had received greatly helped them during COVID and after. Lastly, Alice Bradley, Homemaker Director, spoke about a client that our services had personally helped. She also spoke about how every department plays a part in helping the community.

Next item on the agenda was Old Business. Seeing there was none, Chairman Ridgeway moved to New Business.

Under New Business was the discussion/approval of the Development District financial reports. Director Edwards spoke about how the DD was wrapping up years end projects. She also spoke about a recent SMP position that was filled within the AAAD Department. Director Edwards also reiterated about the Economic and Community Development Department finishing up their grants. Director Edwards also told that the financials went through May so it was up to date and that the year-end match money has all been used. Seeing there were no questions, Mayor Gary Reasons then made a motion to accept the

Development District financials. The motion was seconded by Mayor David Quick, motion approved unanimously.

Next was the discussion/approval of the HRA financial reports. Director Edwards spoke about how all state match money had been spent. She also spoke about how driver hiring had been up. Director Edwards also spoke about how Homemaker Program had been having good success with the CREST program. Director Edwards also told that Nutrition was still taking the congregate meals and how SCSEP has kept a steady program. Seeing there were no questions, Mayor Gary Reasons then made a motion to accept the Development District financials. The motion was seconded by Mayor Joseph Butler, motion approved unanimously.

The next item on the agenda under new business was the approval of the 2024/2025 Development District Budget. Mrs. Edwards pointed out that the Economic and Community Development department was continuing to get in grants and was hoping that would continue. She also spoke about how AAAD department was getting supplies and goods. Director Edwards said that you do not really know what you are going to get until it is immediate. The budget includes a 4% raise for all of the Development District employees. Mayor Gary Reasons made a motion to accept. Motion was then seconded by Mayor Mark Ward, motion approved unanimously.

Next under new business was the approval of the 2024/2025 Human Resource Agency budget. Mrs. Edwards spoke about how Transportation is having more trips and is trying to hire more drivers. She also spoke about how Homemaker department was trying to hire more homemakers. Director Edwards also spoke about how Nutrition was taking out meals. Director Edwards went on to say that the HRA budget includes a 4% raise for everyone including the drivers. Mayor Reasons asked Director Janet Moore how we are doing on driver numbers at the moment. She said that we have increased from last year with 66 drivers at this time with 43 full-time. She would like to get to 50 full-time drivers. She would like to get the trip numbers back up to 600 as well. Mayor Ward was asking about the new fleet of vans. Janet said they are trying to purchase new vans but have done quite a few conversions on vans. She is trying to keep the vans as long as she can due to the cost of new vans now. Seeing as there were no more questions Mayor Gary Reasons made a motion to accept. Motion was then seconded by Mayor Joseph Butler, motion approved unanimously.

Next item on the agenda was the nominating committee's recommendation for the upcoming slate of officers. Mayor Gary Reasons brought forth the recommended candidates for office which were Joseph Butler for Chairman, Nelson Cunningham for Vice-Chairman, and Mark Ward for Secretary/Treasurer. Seeing as there were no questions Mayor Gary Reasons made a motion to accept. Motion was then seconded by Mayor Cindy McAdams, motion approved unanimously.

Under Other business Director Goode explained that there was a copy of the article from The Association of County Mayors where they had highlighted the Northwest Tennessee. Director Goode also placed the map and information from Issa Reed about their counties that might be beneficial to the mayors. Director Goode also gave a list of the upcoming meetings.

There was a call for any public comments and there were none at this time.

Mayor John Penn Ridgeway recognized the guests that were present.

Meeting adjourned.

Board Approval Date 9-27-24 Mark Ward, Secretary/Treasurer 