

## MINUTES

The Northwest Tennessee Development District Executive Committee and Northwest Tennessee Human Resource Agency Governing Board convened on March 28, 2025 at 10:00 a.m. at 124 Weldon Drive Martin, TN. The meeting was called to order at 10:00 by Chairman Joseph Butler.

Chairman Butler then asked Emily Payne to call the roll. The record shows the following members were present.

Mayor Joseph Butler – Carroll County  
Mayor Randy Geiger – Henry County  
Mayor Howell Todd – Clarksburg  
Mayor Danny Cook- Lake County  
Mayor Mark Ward-Benton County  
Mayor Steve Carr-Obion County  
Mayor Nelson Cunningham- Gibson County  
Mayor Cindy McAdams-Greenfield

Director Payne informed the chairman that a quorum was present.

First item on the agenda was the approval of the Board minutes from the December 10, 2024 meeting. Motion was made by Mayor Cindy McAdams to accept minutes. The motion was seconded by Mayor Danny Cook. Motion passed unanimously.

Next item on the agenda was Old Business. Seeing there was none, Chairman Butler moved to New Business.

Next on the agenda was Greg Dotson, Gresham Smith. Mr. Dotson was presenting about the West Tennessee planning that has been done to show the Blue Oval impact on West Tennessee.

Following on the agenda was New Business, starting with the discussion/approval of the Development District Financial Reports. Financial Director, Katelyn Edwards, spoke about AAAD's 3B funding being cut. This funding overlaps four to five funds so it would not show 3B on the Financials. The solution to this is for some of the funding to the office on Aging to be cut to make sure funding needs are met. Mark Pflueger, Budget Analyst, with AAAD has more information about funding if needed. Director Edwards stated she was hopeful that it was just this fiscal year that the Agency would be dealing with this. The agency is staying conservative with funds at the moment. Executive Director Goode stated the Development District is in the Governor's Budget for the first time since 2007. Mayor Todd did ask the question about the number percentages being higher and lower in places. Director Edwards responded that when you are having to move the money around within the programs the money percentages can look strange until it is finalized. Seeing as there were no more questions Mayor Steve Carr made a motion to accept. Motion was then seconded by Mayor Danny Cook, motion approved unanimously.

The next item on the agenda under new business was the discussion/approval of the Human Resource Agency Financial Reports. Director Edwards spoke about how the budget is looking good as we get closer to year end. Director Edwards also spoke to how we had not used all of our Match money because they wait until closer to year end to see where the needs were within our various programs. Seeing as there were no questions Mayor Randy Geiger made a motion to accept. Motion was then seconded by Mayor Cindy McAdams, motion approved unanimously.

Next under other business Executive Director, Melinda Goode, spoke about how the Human Resource Agencies are not currently in the Governor's Budget. Executive Director Goode also reminded the Board that if they get an email about a quarterly report about Tech Goes Home that employee Amy Wherry can help them with getting this. Executive Director Goode also spoke about Crockett County having the first Spanish speaking Tech Goes Home class. Executive Director Goode then spoke about the SCSEP program and the challenges the Agency had faced with the program, she then spoke about the possibility of closing the program down. Executive Director Goode reminded the Board to please sign their Conflict-of-Interest statement and Code of Ethics statement in their packets before leaving.

Mayor Butler made a call for any public comments and there were none at this time.

Next Department Directors spoke about their programs and what is currently happening.

Lastly, Chairman Butler introduced guests that were present.

Motion was made to adjourn by Mayor Ward. Motion was then seconded by Mayor Danny Cook. Meeting was then adjourned.

Board Approval Date 6/27/25 Mark Ward, Secretary/Treasurer 